

Sheboygan Avenue Community Garden Board Meeting Minutes

Date: February 25, 2021 Time: 7:00 pm to 7:56 pm

Location: Virtual Conference Call

Attendees: Jim Baumann; Julie Grim; Emma Sams; Ruth Cadoret; Jim Dudley; Pat Soderholm; Geran Zhang; Special Guest Nicholas Leete from Rooted.

1. Acceptance of past meeting minutes:
 - A. 6/4/2020 Minutes approved.
 - B. 2/11/2021 Minutes approved.

2. Reports:
 - A. Treasurer – Hold for March.
 - B. Registrar – 14 people on wait list.
 - C. Plot Monitor - nothing to report.
 - D. Timekeeper – nothing to report.

3. Business:
 - A. 2021 Garden Handbook Approved.
 - 40 paper copies to be made.
 - Include the 2021 Garden Handbook with all emailed registration materials.

 - B. Registration Materials Discussed.
 - Cover letter reviewed, updated, and approved.
 - Fee Schedule form reviewed. Board decided to keep Plot Fee Division Chart in the original format.
 - Demographics form reviewed and approved.
 - Registration forms reviewed and approved.

 - C. Registration Process discussed.
 - Emma is working on online registration forms and online payment. There will be links in the cover letter email for those gardeners who would like to register/pay via computer. Emma will send the Board a sample to review. The goal is to have the registration forms to gardeners by 3/5/21.

D. Other:

- Jim Baumann, Coordinator, will send the updated email distribution list to the Board and Sue Brown, Newsletter Editor. The coordinator has been notified by 5 gardeners that they will not be gardening this year.
- Coordinator will contact Sue Brown to have a Spring newsletter sent out by the end of March.

Announcements:

- A. Next meeting date: Thursday 3/25/21 via Conference Call 7:00 to 8:00 pm

Minutes recorded by: Julie Grim, Secretary
communication@sheboygancommunitygarden.org