

## Sheboygan Avenue Community Garden Board Meeting Minutes

Date: February 7, 2019      Time: 6:00 pm to 8:00 pm

Location: Monticello Community Room

Attendees: Jim Baumann; Julie Grim; Leann Tigges; Ruth Cadoret; Jim Dudley; Pat Soderholm

1. Acceptance of past meeting minutes:
  - A. 1/24/19 Minutes approved.
  
2. Reports
  - A. Treasurer: Report to be reviewed at future meeting.
  - B. Registration: 32 people are on wait list.
  - C. Plot Monitor: Nothing to report.
  - D. Timekeeper: Nothing to report.
  
3. Business:
  - A. Jim B. applied for a Plant Dane! Program grant for Sheboygan Community Garden and the application was accepted. More information to come.
  
  - B. Jim B. is in contact with the UW Extension office for Dane County. Possible training sessions for SACG gardeners include:
    - Soil Health
    - Erosion control
    - Use of mulch
  
  - C. Discussion of registration materials, plot priorities etc.
    - Leann T. will send out registration materials via email at the beginning of March 2019. The deadline to have registration and payment in to the Garden Registrar is March 15, 2019.
    - Any past gardeners who deferred obtaining a garden until full garden area was renovated are to be added back onto the seniority list.
    - Leann T. will draft a cover letter to go with the registration materials. The letter will be reviewed at the February 28, 2019, meeting and will include references to the following:
      - Increased work hours
      - Indication that there are only so many 200 square foot plots and that these will be offered the gardeners on basis of seniority

- Indication if gardener would **not** like straw for his/her plot
- Indication that all individual plots within the garden are subject to be moved during the upgrading of the expanded garden
- All plots must be clean and planted by June 2, 2019, or these plots will be reassigned
  - a. If there is a problem with this deadline, contact Jim B. at [coordinator@sheboygancommunitygarden.org](mailto:coordinator@sheboygancommunitygarden.org)

D. Annual Calendar dates and events were discussed. For those events where dates are not set, notification will be sent out via Garden Newsletter. Throughout the summer there will be periodic evening work sessions. Notification will go out via email prior to each session.

- Spring meeting to be April 9,10, or 11. Jim B. will follow up on possible venues for this meeting.
- April 6, 2019 Work Day
  - Rain date April 13, 2019
- April 20, 2019 Work Day
  - Rain Date April 27, 2019
- May 4, 2019 Work Day
  - Rain Date May 11, 2019
- The water will be turned on by the Parks Department when they have determined that there is no further danger of frost.
- Rhubarb Fest in May – Date and time to be determined.
- May 18, 2019 Work Day
  - Rain Date May 25, 2019
- June 2, 2019 Garden needs to be planted or plot will be reassigned.
- June 15, 2019 Work Day
  - Rain Date June 22, 2019
- June 22, 2019 Summer Solstice Garden Brunch with Music 12:00 Noon
- Zucchini Fest in July – Date and time to be determined
- July 20, 2019 Work Day
  - Rain Date July 27, 2019
- Anything-but-Zucchini Fest in August – Date and time to be determined.
- August 17, 2019 Work Day
  - Rain Date August 24, 2019
- September 21, 2019 Work Day
  - Rain Date September 28, 2019

- Annual Fall Meeting (first week October – Date TBD)
- October 5, 2019 Work Day
  - Rain Date October 12, 2019
- The first week of October (no exact date) the water will be shut off by the Parks Department.
- October 15, 2019 Garden Plots need to be cleaned for winter.
- October 19, 2019 Work Day
  - Rain Date October 26, 2019
- November 2, 2019 Work Day
  - Rain Date November 9, 2019

E. Garden Board members discussed scheduling certain “pick-up” nights for various food pantries. During the summer months, lots of produce is ripe in the garden and rather than have this go to waste, the opportunity of donating produce will be offered to gardeners. Gardeners will be notified of these dates/times via Garden Newsletter.

F. Board members will determine which gardeners are members in good standing during the next board meeting – who will receive the registration material emails. Motion was made and approved by majority that the Board will not seek payment for possible 2018 delinquent “second plot” fees.

G. The marking of individual plots was discussed. Jim D. had brought in a sample to show the board. Rust-proof aluminum with raised lettering. The markers were approved by the board. The method to attach these markers will be discussed in future meeting.

4. Sheboygan Avenue Community Garden Newsletter/Email was discussed. Secretary gave members outline of an email. Secretary will send out sample email to Board members. It could include the following:

- A. A Board Member Item – Guided by Jim B.
- B. An Education Item
- C. A Recipe
- D. Information on current garden conditions, successes and challenges.
- E. Information on how garden members can contact the Gardening Board with questions, concerns, ideas, information, etc.

Announcements:

Next meeting dates:

- a. Thursday February 21, 2019
- b. Thursday March 7, 2019
- c. Thursday March 28, 2019

Minutes recorded by:

Julie Grim, Secretary

[communication@sheboygancommunitygarden.org](mailto:communication@sheboygancommunitygarden.org)